

**City of Manchester, New Hampshire  
Board of Fire Commissioners**

***Minutes of the Regular Monthly Meeting***

***Date:*** Tuesday, February 9, 2010

***Location:*** Central Fire Station-100 Merrimack Street

***Board Members Present:*** Commissioners Paul Harrington, Gregg Timbas, James Triantafillou and Robert Haley. Commissioner William Whitmore was absent. The meeting was called to order at 8:31 am.

***Also Present:*** Chief Burkush, Deputies Campasano and Goonan, District Chief O'Reilly, Jody Rivard and Linda Miccio.

***A moment of silence was observed.***

***Minutes of the Previous Meeting:***

Minutes were accepted by a motion Timbas/Triantafillou

***Correspondence:***

***Reports:***

Reports accepted by a motion Timbas/Triantafillou

***Division Reports:***

**Chief Burkush reported on the following:**

- Met with Mayor Gatsas several times to finalize budget presentation. Chief acknowledged staff for the work preparing FY 2011 budget, as did Commissioners Timbas and Harrington.
- Mayor has authorized hiring 6 firefighters and interviews are being conducted.
- Mayor has authorized promoting two Lieutenants, which would change the complement by eliminating one Captain.
- Recruit school is slated to begin March 22, 2010. The Chief is seeking approval from the BMA to open up Certified Career Firefighter (C2F2) Program to allow other communities to send newly hired firefighters to attend the program along with Manchester's new recruits. The department would be able to take advantage of economies of scale and charge the communities to offset the FY 2010 budget.
- The department will not receive any CIP funds in FY 2011.
- Special meeting of BMA to discuss Revenue Projections on February 17, 2010.
- A request for proposals for an ambulance contract is ongoing.

**Deputy Campasano reported on the following:**

See attached report.

**Deputy Chief Goonan reported on the following:**

- Reports that Local 856 has elected new officers-President Ryan Cashin, Vice-President Andre Parent and Secretary-Treasurer Brian Paquette.
- One grievance is progressing.
- Fire Alarm new schedule of 12 shifts is working well.
- In an effort to create transparency initiatives the city has downloaded to the city website vendors doing business with the city of \$10,000.00 or more.
- The Fire Department website has been updated and Chief Burkush picture and welcoming comments have been posted.
- Sick leave usage department wide is down.
- Engine 8 roof repairs ongoing. The cost of a new roof would be around \$50,000.00.
- The department has been working with the Hillsborough County of Corrections by allowing inmates to paint Station 3 and Station 10 interiors.
- No money in budget to repair security cameras or plymovents.
- Station 4 will require major repair and there is no money in budget to repair it this year.

**District Chief Ed O'Reilly reported on the following:**

See attached report.

### **Communications Report**

See attached.

***Old Business:*** None

***New Business:*** Date for annual Corned Beef and Cabbage Dinner is scheduled for March 23, 2010.

***Executive Session:*** Not necessary

***Adjournment:*** 9:10 am on a motion Triantafillou/Haley. Next meeting is scheduled for March 9, 2010 at 8:30 am.

Transcribed by Linda Miccio

Respectfully submitted,

Robert Haley, Clerk

**City of Manchester, NH**  
**Board of Fire Commissioners**  
**Meeting Agenda**

Scheduled Meeting Date: Tuesday, February 9, 2010

Scheduled Time & Place: 8:30 AM – Central Fire Station

**Agenda Items:**

- A. Moment of Silence
- B. Review of the minutes of the previous meeting
- C. Reports for the month (distributed at meeting)
- D. Correspondence:
  - 1. Letter of appreciation from the City Clerk.
  - 2. Letter of appreciation from Derry Fire Department.
  - 3. Retirement letter from Captain Gary Rogier.
  - 4. Letter of thanks from Pack 134.
  - 5. Letter of appreciation from Margaret Logue.
  - 6. Letter Mayor Gatsas approving our request to hire vacant firefighter's positions.
  - 7. Letter of approval from Mayor Gases to promote firefighters to lieutenant.
- E. Division Reports:
  - 1. Report from Chief James Burkush.
  - 2. Report from Deputy Chief Nicholas Campasano.
  - 3. Report from Deputy Chief Daniel Goonan.
  - 4. Report from District Chief Ed O'Reilly.
  - 5. Report of the Communications Division.
- F. Local #856 and/or MAFS business:
- G. Old Business
- H. New Business

## MFD

## Manchester Incident Report by type

Alarm Date Between {01/01/2010} And {01/31/2010}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	7	0.48%	\$0	0.00%
	7	0.48%	\$0	0.00%
<b>1 Fire</b>				
100 Fire, Other	1	0.06%	\$0	0.00%
111 Building fire	8	0.54%	\$90,500	93.29%
113 Cooking fire, confined to container	7	0.48%	\$0	0.00%
114 Chimney or flue fire, confined to chimney	1	0.06%	\$500	0.51%
116 Fuel burner/boiler malfunction, fire	1	0.06%	\$1,000	1.03%
131 Passenger vehicle fire	3	0.20%	\$3,000	3.09%
140 Natural vegetation fire, Other	1	0.06%	\$0	0.00%
150 Outside rubbish fire, Other	2	0.13%	\$0	0.00%
151 Outside rubbish, trash or waste fire	3	0.20%	\$0	0.00%
154 Dumpster or other outside trash receptacle	1	0.06%	\$0	0.00%
	28	1.92%	\$95,000	97.93%
<b>2 Overpressure Rupture, Explosion, Overheat(no fire)</b>				
211 Overpressure rupture of steam pipe or	1	0.06%	\$0	0.00%
251 Excessive heat, scorch burns with no	2	0.13%	\$0	0.00%
	3	0.20%	\$0	0.00%
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
300 Rescue, EMS incident, other	79	5.42%	\$0	0.00%
311 Medical assist, assist EMS crew	39	2.67%	\$0	0.00%
321 EMS call, excluding vehicle accident with	893	61.33%	\$0	0.00%
322 Motor vehicle accident with injuries	40	2.74%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	5	0.34%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	43	2.95%	\$0	0.00%
350 Extrication, rescue, Other	1	0.06%	\$0	0.00%
351 Extrication of victim(s) from	1	0.06%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	3	0.20%	\$0	0.00%
	1,104	75.82%	\$0	0.00%
<b>4 Hazardous Condition (No Fire)</b>				
400 Hazardous condition, Other	5	0.34%	\$0	0.00%
410 Combustible/flammable gas/liquid condition,	1	0.06%	\$0	0.00%
411 Gasoline or other flammable liquid spill	3	0.20%	\$0	0.00%
412 Gas leak (natural gas or LPG)	6	0.41%	\$2,000	2.06%
413 Oil or other combustibile liquid spill	3	0.20%	\$0	0.00%

## MFD

## Manchester Incident Report by type

Alarm Date Between {01/01/2010} And {01/31/2010}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>4 Hazardous Condition (No Fire)</b>				
422 Chemical spill or leak	1	0.06%	\$0	0.00%
424 Carbon monoxide incident	4	0.27%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	2	0.13%	\$0	0.00%
442 Overheated motor	1	0.06%	\$0	0.00%
444 Power line down	3	0.20%	\$0	0.00%
445 Arcing, shorted electrical equipment	3	0.20%	\$0	0.00%
480 Attempted burning, illegal action, Other	1	0.06%	\$0	0.00%
	<b>33</b>	<b>2.26%</b>	<b>\$2,000</b>	<b>2.06%</b>
<b>5 Service Call</b>				
500 Service Call, other	14	0.96%	\$0	0.00%
510 Person in distress, Other	1	0.06%	\$0	0.00%
511 Lock-out	1	0.06%	\$0	0.00%
520 Water problem, Other	11	0.75%	\$0	0.00%
521 Water evacuation	1	0.06%	\$0	0.00%
522 Water or steam leak	6	0.41%	\$0	0.00%
542 Animal rescue	3	0.20%	\$0	0.00%
550 Public service assistance, Other	5	0.34%	\$0	0.00%
551 Assist police or other governmental agency	1	0.06%	\$0	0.00%
553 Public service	1	0.06%	\$0	0.00%
554 Assist invalid	2	0.13%	\$0	0.00%
555 Defective elevator, no occupants	1	0.06%	\$0	0.00%
561 Unauthorized burning	3	0.20%	\$0	0.00%
571 Cover assignment, standby, moveup	2	0.13%	\$0	0.00%
	<b>52</b>	<b>3.57%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	61	4.18%	\$0	0.00%
611 Dispatched & cancelled en route	3	0.20%	\$0	0.00%
621 Wrong location	1	0.06%	\$0	0.00%
622 No Incident found on arrival at dispatch	5	0.34%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	2	0.13%	\$0	0.00%
651 Smoke scare, odor of smoke	19	1.30%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	2	0.13%	\$0	0.00%
671 HazMat release investigation w/no HazMat	4	0.27%	\$0	0.00%
	<b>97</b>	<b>6.66%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	4	0.27%	\$0	0.00%
710 Malicious, mischievous false call, Other	2	0.13%	\$0	0.00%

## MFD

## Manchester Incident Report by type

Alarm Date Between {01/01/2010} And {01/31/2010}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>7 False Alarm &amp; False Call</b>				
711 Municipal alarm system, malicious false	4	0.27%	\$0	0.00%
712 Direct tie to FD, malicious false alarm	2	0.13%	\$0	0.00%
714 Central station, malicious false alarm	1	0.06%	\$0	0.00%
715 Local alarm system, malicious false alarm	1	0.06%	\$0	0.00%
730 System malfunction, Other	23	1.57%	\$0	0.00%
731 Sprinkler activation due to malfunction	3	0.20%	\$0	0.00%
733 Smoke detector activation due to	16	1.09%	\$0	0.00%
734 Heat detector activation due to malfunction	1	0.06%	\$0	0.00%
735 Alarm system sounded due to malfunction	7	0.48%	\$0	0.00%
740 Unintentional transmission of alarm, Other	13	0.89%	\$0	0.00%
741 Sprinkler activation, no fire -	6	0.41%	\$0	0.00%
743 Smoke detector activation, no fire -	33	2.26%	\$0	0.00%
744 Detector activation, no fire -	5	0.34%	\$0	0.00%
745 Alarm system activation, no fire -	8	0.54%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.06%	\$0	0.00%
	<u>130</u>	<u>8.92%</u>	<u>\$0</u>	<u>0.00%</u>
<b>8 Severe Weather &amp; Natural Disaster</b>				
812 Flood assessment	2	0.13%	\$0	0.00%
	<u>2</u>	<u>0.13%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 1456

Total Est Loss:

\$97,000

I. Executive Session (if warranted)

Matthew Normand  
City Clerk



Kathleen Gardner  
Deputy City Clerk

**CITY OF MANCHESTER**  
*Office of the City Clerk*

**MEMORANDUM**

To: James Burkush  
Fire Chief

From: Matthew Normand  
City Clerk

Date: January 8, 2010

Re: Inauguration Ceremonies

Thank you for your role in the success of the Inauguration Ceremonies for Mayor Gatsas. You and your officers performed admirably as escorts. Because of the cooperation we received on all fronts, the event went smoothly. We appreciate all that you and your department did to ensure that result.

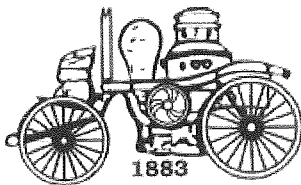
**RECEIVED**

JAN 12 2010

MANCHESTER FIRE DEPT



# DERRY FIRE DEPARTMENT



George Klauber, Fire Chief

*FIRE / AMBULANCE ADMINISTRATION*  
14 Manning Street  
Derry, New Hampshire 03038

Emergency: 9-1-1  
Business: 603-432-6751  
FAX: 603-537-9216

January 8, 2010

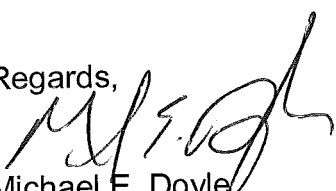
Chief James Burkush  
Manchester Fire Department  
100 Merrimack St.  
Manchester, NH 03101

Dear Chief,

I would like to take a moment to thank your department for assisting our Department with the building fire at 328 Island Pond Road on Monday, January 4, 2010. Your department's quick response and hard work on arrival assisted us with controlling a fire that had a good head start. We appreciate your assistance.

Thank you

Regards,

  
Michael E. Doyle  
Battalion Chief, Battalion 1  
Derry Fire Department

DC Michael Garmache  
E2 #3  
Lt. Daniel Sullivan  
Kelly Allen  
Michael Lescatre  
Danny Franggos

RECEIVED

JAN 11 2010

MANCHESTER FIRE DEPT

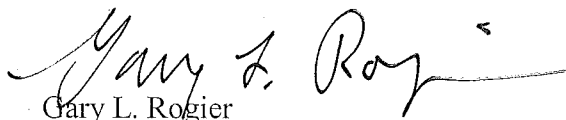
January 20, 2010

Chief James Burkush  
Manchester Fire Department  
100 Merrimack Street  
Manchester, New Hampshire 03103

Dear Chief Burkush:

I wish to retire from the Manchester Fire Department effective March 1, 2010 under provisions of the New Hampshire Retirement System.

Sincerely,

A handwritten signature in cursive script that reads "Gary L. Rogier". The signature is fluid and includes a long horizontal flourish at the end.

Gary L. Rogier  
Captain  
Station 3

To all the men and women - of the  
Manchester Fire Department - The Pack of  
134 would like to say Thank - you for all that  
you do for our City. Also - we appreciate all  
the hard work and devotion that you  
show each and every day.

Thank - you

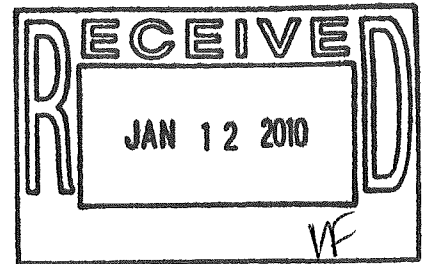
Pack 134

February 2, 2010

Dear members of the Manchester Fire  
Department - we would like to take this  
opportunity to say Thank - you for giving us the  
tour and for being so helpful and kind to all  
of the people of Manchester. we apologize  
for being so late in getting this out to you - as  
we made the tour of your station back in November  
and as we all know - we become busy and put  
off the small - but important things. Our Pack really  
enjoyed meeting the firefighters and being able to learn  
about the trucks, equipment and fire safety - Again - our  
Thanks for the tour and for the courage, dedication, and →

January 7, 2010

Chief James Burkush  
Manchester Fire Department  
100 Merrimack Street  
Manchester, NH 03101



Dear Chief Burkush:

On November 30<sup>th</sup>, I was experiencing chest pains. I pushed my life alert button and your Department and the ambulance company were then sent to my home. Within a matter of three or four minutes, your men arrived at my door.

You most likely know what a great group of men make up the Manchester Fire Department but I wonder if you know what a feeling of relief it is to see them come through the door when you are afraid and anxious.

I believe the firefighter who talked to me the most was Lee Forcier but I am not positive. He and the other firefighters were efficient, reassuring and very polite.

I called Central later and learned they had come from Engine 8 on East Industrial Park Drive. My late son-in-law, Lenny Desrochers, used to refer to the various firehouses by their numbers and I didn't know whether I was in the area covered by 8s or 10s!

Please let the firefighters who helped me out that day know of my appreciation. I was kept overnight at CICU at the Elliot and it appears that my problems were caused by stress but I didn't know that when I called. I had just lost my second-youngest son a few weeks before this. He died of a massive heart attack at the age of 47 and it appears this was the cause of my physical condition.

Manchester is a very lucky city to have the firefighters and policemen we have – they are always at the ready to help. Thank you again.

Sincerely yours,

*Margaret C. Logue*  
Margaret Logue

cc: Engine 8,  
East Industrial Park Drive  
Manchester, NH 03109

*Lt. Gary Parisseau*  
*Leon Forcier*  
*Joseph Keller*  
*Adam Philbert*

RECEIVED

JAN 11 2010

MANCHESTER FIRE DEPT

RECEIVED

JAN 25 2010

MANCHESTER FIRE DEPT



## CITY OF MANCHESTER

*Theodore L. Gatsas*

*Mayor*

February 3, 2010

Chief James Burkush  
Manchester Fire Department  
100 Merrimack Street  
Manchester, NH 03101

RE: Fire Line Personnel Vacancies

Dear Chief Burkush,

I am pleased to inform you that I have APPROVED your vacancy request per the attached memorandum sent to my office on January 29, 2010.

If you have any questions, or wish to discuss this matter further, please do not hesitate to contact me.

Warm Regards,

Theodore L. Gatsas  
Mayor

cc: Jane Gile, Human Resources Director

TLG/swp



## CITY OF MANCHESTER

*Theodore L. Gatsas*

*Mayor*

February 5, 2010

Chief James Burkush  
Manchester Fire Department  
100 Merrimack Street  
Manchester, NH 03101


RE: Hiring Request dates February 4, 2010

Dear Chief Burkush,

I have APPROVED the attached request to promote two Firefighters to Lieutenant positions to replace Captain Gary Rogier upon his retirement March 1, 2010.

If you have any questions, or wish to discuss this matter further, please do not hesitate to contact me.

Regards,

  
Theodore L. Gatsas  
Mayor

cc: Jane Gile, Human Resources Director

TLG/swp

# FEBRUARY 9, 2010

## TRAINING DIVISION REPORT

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### DEPARTMENT PROVIDED TRAINING

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The following Department training was provided to department personnel:

- Intermediate/Paramedic Refresher    5 classes    69 attendees    517.5 contact hours
- DOT Railroad Emergency Prep    6 classes    100 attendees    150.0 contact hours

The department will be hosting a training program for the members of Rescue 1 on March 2<sup>nd</sup>. This program will cover the operation of the department's new HazMat ID Ranger. This program will be funded by Homeland Security grant funds.

National Grid will be providing company training for the entire department on Feb. 19, 22, March 5, and 8, 2010. This training will cover the hazards and control methods for propane and natural gas emergencies.

The Training Division is preparing to begin a recruit school for six new hires. This program will incorporate a Certified Career Firefighter program.

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### EMPLOYEE SELF-DEVELOPMENT

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The following programs were or are being utilized by Department members for employee development:

- New Mexico Institute of Mining & Technology – 32-hour Incident Response to Terrorist Bombings, Energetics Materials Research and Testing Center– 7 members committed to attend the program 3/21/2010 through 3/25/2010. 3 members seeking approval to attend the program 4/13/2010 through 4/17/2010.

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### EMERGENCY MEDICAL TECHNICIAN RECERTIFICATION

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The refresher training program for our department paramedics and intermediates was scheduled for the week of January 18<sup>th</sup>. The program was completed on schedule. The formal EMS refresher program for the Fire Department is complete.

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### SAFETY COMMITTEE

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A copy of the minutes for the Safety Committee meeting, which were held on January 10<sup>th</sup> are attached to this report.

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## IN-HOUSE COMPANY TRAINING PROGRAM

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Companies continue to formally document their company level in-house training. January training hours for each company:

- Station 2 ..... 24.00 hours
- Station 3 ..... 13.25 hours
- Station 4 ..... 16.83 hours
- Station 5 ..... 18.00 hours
- Station 6 ..... 19.00 hours
- Engine 7 ..... 14.50 hours
- Truck 7 ..... 22.00 hours
- Station 8 ..... 16.50 hours
- Station 9 ..... 10.50 hours
- Station 10 ..... 16.25 hours
- Engine 11 ..... 21.50 hours
- Truck 1 ..... 11.00 hours
- Rescue 1 ..... 00.00 hours

The average training hours per company for the month of January were **15.64** hours

The average training hours per company for the month of December were **12.13** hours

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## HOMELAND SECURITY

### ASSISTANCE TO FIREFIGHTER GRANTS

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The Department submitted an Assistance to Firefighters grant application under the Fire Prevention section in October. The grant request was for a fire investigation support trailer. The cost of the trailer and equipment is \$22,000. There will be a 20% local match requirement of \$4,400.00. This grant is pending.

The Department has submitted an Assistance to Firefighters grant application under the SAFER section in December. The grant request was for federal assistance in hiring eight (8) firefighters. This grant is pending.

The Department has completed work on a Homeland Security Emergency Operations Center grant, which is being offered through FEMA. The grant will provide funding to complete network and telephone connectivity in the EOC. The department is awaiting permission from the CIP committee to submit the application to FEMA. The deadline for submission is February 18<sup>th</sup>, 2010.



Safety Committee Meeting Minutes  
January 5, 2010  
Meeting called to order at 9:00am  
**UNOFFICIAL**

Motion to accept last months minutes was made and unanimously approved.

**Members Present**

District Chief Pelletier  
Lt. A. Parent  
Lt. L. Veilleux  
Fire Training Instructor B. Field  
Chief J. Burkush  
Deputy Chief N. Campasano  
Deputy Chief D. Goonan  
Lt. J. Couture  
FF S. Barton  
Kevin O'Neil

**Old Business**

Station 8 has new fans in the apparatus bay and the heat has been set at a temperature recommended by building services.

Rescue 1: Committee members will be headed to the factory in the next couple of weeks.

Keith Foster has received an assessment of Truck 6 from the vender and is working on it.

Engine 9 and Truck 1 have been issued extrication gloves.

The Air unit is nearing completion and will be serving as R-1 until the new Rescue arrives.

Truck 3 is at Greenwood.

The Station location report is progressing.

**New Business**

Chief Burkush took a moment to explain that the current CIP priorities for the Department are Station 4 followed by the Citywide Radio System.

Chief Burkush and Chief Campasano explained that the Department has applied for a SAFER Act grant to fund firefighting positions.

Meeting Adjourned at 09:30a.m.  
Robert Field

**NEXT MEETING WILL BE HELD AT CENTRAL ON MONDAY, February 2,  
2010 AT 9:00 AM**

Fire Commission Meeting  
Report from the Bureau of Fire Prevention  
Tuesday February 9, 2010

**Vacant & Abandoned Buildings:** As of the date of this report we now have 151 properties listed as vacant & abandoned, up from 138, which would include 16 'X' placarded or extraordinary hazard properties identified with comments posted. We are not sure why the list is appreciating. Purging the list of buildings in various stages of rehabilitation, sales activity, occupancy and other signs of life would in most cases involve a visit to the street address for confirmation. Next month that process will begin, hopefully when the weather gets warmer.

**International Association of Arson Investigators Seminar:** January 22, 2010 members of our office attended 'Illegal residences' presented by the Mass Chapter IAAI at Florian Hall in Boston. Brockton Fire Department provided guidance through their experience in identifying single family home conversions to rooming houses. Interesting dynamic in the behavior of owners, tenants, cultural diversities, their individual interests and how these problems evolve. Our community can certainly relate as most of the represented Departments did. Examples given of tragic events resulting from occupants crowding into building not designed to manage such co-habitation. The scope was more than agricultural workers during seasonal employment as this seminar also included college kids bunked into houses in order to save rent.

**Place of Assembly Permits:** 2009 permits expired on January 31, 2010. New place of assembly permit bills were sent out to prior year assembly properties and have been coming in as scheduled. One day permits, although not as predictable, are still expected.

**Staff Meeting:** Agenda for monthly staff meeting was completed. Night club overcrowding and compliance checks have been scheduled for February. New carbon monoxide detector rules for residential properties have been reviewed. Certain projects presented to our office from Planning & Community Development have been discussed. The next joint meeting with communications has been scheduled for March 3<sup>rd</sup> 2010 at 3:30pm.

**911-Readdressing and renaming course of action meeting:** Issue with Hamel Drive/Bicentennial Drive North End Plaza development numbering system. Alarm transmits for Concord to dispatch Hooksett as 79 Bicentennial. Hooksett requests joint response from Manchester. When address entered, nothing comes up for dispatch alert due to non existence of street number as programmed in. Meeting with Casey Gordon, Field Rep. I, State of NH bureau of emergency communications, Peter Rowell, Code Enforcement Officer, Town of Hooksett and Michael Hoisington, Deputy Chief, Hooksett FD. This deal with our combined responsibility will be continuing.

# **Communications Division Fire Commission Briefing February, 2010**

Next Listed Agent Class is not scheduled at this time. Active Listed Agents are 661.  
Renewals went out on 11/27/09 and are coming in.

Approximately 16 fire alarm inspections have been conducted in the past month.

Approximately 23 work orders completed in the past month.

Radio Boxes in Service	11
Central Station in Service	06

Radio Repair Report from 01/01/2010-01/31/2010  
Total Radios Repaired is 20. 01 Console/Base, 05 Mobile, 12 Portables, 2 Vehicles.

Updates:

King Fisher representatives have forwarded us an agreement that they will donate two radio box receivers and two box printers. We are in the process of applying for license from FCC for the radio box transmission

The two Ford Expeditions installation has been completed  
The refurbished Air Unit installation is complete.

## **Fire Alarm notes:**

Home Depot has been in contact with us to replace the existing system. The Fire Alarm Panel submittal has been tentatively approved pending final inspection of the installed unit.

Pandora fire alarm plans submitted last week have been reviewed and contracted notified.

State Amory has had the final inspection of the fire alarm system. The Radio box was put in service on January 20<sup>th</sup>. A letter of understanding was accepted by this Division regarding the procedures for disabling/enabling the beam detectors in the hall.

The Boys and Girls Club on Union St had their final inspections this past week.

No application has been received for the Elliot at Rivers Edge project, though many phone calls have been fielded regarding the project as well as on site meetings

Ongoing monitor installation of apartment buildings

### **State Interoperability**

The State Interop. Committee finally gave us a verbal approval for the Fire and Police gateway frequencies, allowing us to continue the order process for the base stations needed to operate on these frequencies.

Gateway frequencies are radio channels that “out of town” emergency personal can contact police or fire via the Interoperability Radio.

The state has received funding to reprogram over 13,000 interoperability radios with updated frequencies. A list of the 282 radios maintained by the Communications Division has been forwarded to the Department of Safety for review. No date has been set for this reprogramming process.

STILL WAITING

### **Tower Site.**

We are working with AT&T representatives regarding the transfer of our existing antennas to their proposed tower.